



**INVITATION TO QUOTE**

**FOR**

**PROVISION OF GROUNDS MAINTENANCE SERVICES TEAMS IN THE NELSPRUIT - SILULUMANZI CONCESSION AREA.**

**RFQ NO: GR/NES/2022**

**COMPULSORY SITE BRIEFING: Wednesday, 9 November 2022**

**TIME: 09H00 @ Kanaal Street Workshop**

**CLOSING DATE: 17 November 2022 @ 11h00**

<b>Company Name</b>	
<b>Tel. No.:</b>	
<b>Fax No:</b>	
<b>Physical Address:</b>	
<b>Postal Address:</b>	
<b>Email Address:</b>	
<b>Total Bid Amount- Excluding VAT</b>	<b>R</b>

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## **1. Purpose & Objective**

The purpose of the project is for sourcing of the most suitable, competent grass cutting services provider in the Nelspruit Silulumanzi concession area.

Only Registered and approved Silulumanzi Vendors are invited to submit the competitive prices.

**The brief scope/sites of work are as follows:**

- ✓ **Grass Cutting**
- ✓ **Tree Cutting**
- ✓ **Tree Felling – as a result of Wind/ Weather**
- ✓ **Tree Removal**
- ✓ **De-Bushing**
- ✓ **Beautifications**

## **TOTAL SITES - NELSPRUIT**

Augusta WPS and Reservoir
Beryl Reservoir and ROAD
Boschrand Booster PS
Boschrand Reservoir and ROAD
Dodecahedron WPS and Reservoir
Ferreira WPS and Reservoir
Figtree WPS and Reservoir
Giraffe Reservoir
Marthie Reservoir and Booster PS
Mataffin Reservoirs and ROAD
Mataffin School Reservoir
Mataffin School WPS
Mervis Reservoir
Mostert Booster PS
Nelspruit Old WTW
Nelspruit WTW
Nelsville Reservoir
Nelsville WPS
Old Airport Reservoir
Riverside WPS and Reservoir
Saffier WPS and Reservoir
Steiltes WPS and Reservoir and ROAD
The Rest WPS and Reservoir
University of Mpumalanga Reservoir and ROAD
Valencia WPS and Reservoir
Von Braun Booster PS
Waterkloof Reservoir
Friedenheim Sewer pump station ROAD
UMP sewer pump station
Elawini break pressure tank ROAD.

## **2. Terms of Reference**

The terms of reference are as follows: -

- The contractor is expected to do all the works according to set standards.
- Provide suitable tools, equipment and personnel for the execution of all the works.
- The appointed contractor must provide own transportation and Fuel.
- The contractor must leave the sites clean.
- Inspection will be done in all work done regularly.

## **3. Elimination Criteria**

**Vendors are advised not to commit fraudulent activities or forge documents. All abusers of the Procurement system, including forging or faking of returnable documents will be DISQUALIFIED immediately, and may be reported to SAPS and restricted from doing business with Silulumanzi.**

Vendors will be eliminated under the following conditions:

3.1 Late Submissions of Quotes.

3.2 Non – attendance of compulsory briefing session

3.3 Submission at wrong location or incorrect email address (**ONLY submit electronically**).

3.4 Non – submission of at least of a minimum of (3) Previous References of similar nature of Contract:

- ✓ **Appointment Letters**
- ✓ **Completion Certificates/ Letters**
- ✓ **Contact person (all on a letter head)**

## **4. Reporting & Administration**

The service provider shall report to the site Foreman/Supervisor Silulumanzi Workshops.

## **5. Contract Duration**

**The duration of the grass cutting services contract is 12 months.**

## **6. Induction Training**

Silulumanzi will conduct an induction training on commencement of the contract to familiarize the Service provider with Sembcorp Silulumanzi environment and to create awareness of the **do's and**

**don'ts** of the Company.

## **7. Pricing Instructions**

- Agreed Rates will be fixed for the **12 months** contract duration.
- Prices needs to be provided in South African Rands (excl. VAT)
- Quotation should be on a company letter head, with validity dates and Terms and Conditions.
- Payments will be according to Silulumanzi payment Terms and Conditions.
- Once off Safety File Fee must be included.

## **8. Evaluation Criteria**

- 8.1 Selection will be based on the 80/20 preference point system.
- 8.2 Provide a valid B-BBEE Certificate or Sworn Affidavit indicating the B-BBEE Status level.
- 8.3 Valid SARS Tax Pin Certificate.
- 8.4 Valid Letter of Good Standing from Department of Labour.
- 8.5 Public Liability Insurance **R2,000,000.00**

## **9. Compulsory Returnable Documents/ Certificates**

- Valid Tax Pin Certificate.
- Valid BBBEE Certificate or Valid Certified Affidavit.
- Directors Shareholders Certificates
- Silulumanzi OR Mbombela statement for water bill OR Proof of Residence from a Tribal Authority
- Valid Letter of Good Standing (COID)
- Public Liability Insurance certificate

## PRICE OFFER TABLE

**Table 10.1 Grass Cutting:**

<b>Total Sites:</b>	<b>Total Monthly Amount – (Excl VAT)</b>	<b>Total 12 Month Amount (Excl VAT)</b>
<b>30</b>		

**Table 10.2 Other Services**

<b>Description</b>	<b>Rate Only</b>
<b>Tree Cutting</b>	R
<b>Tree Felling</b>	R
<b>Tree Removal</b>	R
<b>De - Bushing &amp; Sweeping</b>	R

**Special Instructions:**

1. Contractor will be required to walk and De – Bush on the Bulk lines for both Water and Sewer.
2. Contractor will be required to do Weed control at all Sites.
3. Contractor must provide adequate staff compliment for December – rainy season.

## **ANNEXURES: SUPPORTING DOCUMENTS**

