



**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022**

TENDER FOR WATER TANKERS SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE

Tender No. FLTWTR /06/2022

Closing Date: **04 November 2022**

Closing Time: **11:00 am**

Name of Tenderer:	
Tel. No.:	
Address:	
Fax:	

Company: SILULUMANZI P.O. Box 12753 NELSPRUIT 1200	<u>Procurement Enquiries</u> Samuel Thobela: 013 752 6839 <u>Technical Enquiries</u> Jo-Anne Human: 013 752 6839
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PART T1: TENDERING PROCEDURES

- T1.1 Tender Notice and Invitation to Tender**
- T1.2 Tender Data**
- T1.3 Standard Conditions of Tender**

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CHECKLIST FOR COMPULSORY DOCUMENTS AND INFORMATION

NB: ANY TENDER WHO DID NOT SUBMIT THE COMPULSORY DOCUMENTS BELOW WILL BE IMMEDIATELY DISQUALIFIED.

Compulsory Documents	Please check if submitted	
	YES	NO
Form of Offer signed		
Compulsory Enterprise Questionnaire		
Attended Compulsory Clarification Meeting		
Company Registration Certificate		
Proof of Authority for Signatory		
Original Valid Tax Clearance Certificate		
Joint Venture Agreement, (if applicable)		
Brochure of product to be supplied		
Copy of Draft Master Agreement/Contract		

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T1.1 TENDER NOTICE AND INVITATION TO TENDER

Tenders are hereby invited for the supply and delivery of 4 Water Tankers on a 60-month full maintenance lease.

It is compulsory that Bidders download a copy of the bid document that will **ONLY** be available as from **10 October 2022 @ 13h00 pm** on the **Silulumanzi website: <https://www.silulumanzi.com/>** on the Procurement's Folder: Tenders and Notices.

Only Reputable Entities with the necessary capacity to handle a contract of this nature/size and satisfy all the requirement of the tender as contained in the tender document are eligible to tender.

Tenders will be required to obtain a minimum of 60 points out of 100 for functionality to be valuated further on Price and BEE.

A Compulsory briefing session to highlight the scope of work, and procurement procedures on completion of the tender document will take place **on Thursday, 20 October 2022, 11:00am** at Silulumanzi Kanaal Street Workshop, Nelspruit 1200.

Duly completed tenders enclosed in a sealed envelope marked **"Tender No. FLTWTR /06/2022, Closing date: on Friday, 4 November 2022"** with the name of the tenderer, shall be deposited in the tender box provided at the offices of Silulumanzi, Ground floor, Bateleur Building, 16 Nel Street before **11:00** on the closing date. The tenders will be opened in public.

Queries relating to the issue of these documents and technical matters may be addressed to Samuel Thobela, Tel No. 013 752 6839, Fax No. 013 755 2618, e-mail: samuel.thobela@silulumanzi.com and Jo-Anne Human, Tel No. 013 752 6839, email: Jo-Anne.human@silulumanzi.com respectively 013 752 6839.

Bidders are advised not to commit fraudulent activities or forge documents. All abusers of the Procurement system, including forging or faking of returnable documents will be DISQUALIFIED immediately, and may be reported to SAPS and restricted from doing business with Silulumanzi.

Tenders may only be submitted on the tender documentation that is issued. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. **Silulumanzi is not obliged to accept the lowest or any tender and reserves the right to accept any tender, part of any tender, or more than one tender.**

Employer: **Silulumanzi**
 P.O. Box 12753,
 Nelspruit,
 1200

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T1.2: TENDER DATA

Clause number	Tender Data
F.1.1	The company is SILULUMANZI.
F.1.2	<p>The tender documents issued by the company comprise:</p> <p>PART T1: TENDERING PROCEDURES T1.1: Tender notice and invitation to tender T1.2: Tender data T1.3: Standard Conditions of Tender</p> <p>PART T2: RETURNABLE DOCUMENTS T2.1: List of Returnable Documents T2.2: Returnable Schedules</p> <p>PART C1 AGREEMENT AND CONTRACT DATA C1.1: Form of offer and Acceptance C1.2: Contract data</p> <p>PART 2: PRICING DATA C2.2: Schedule of Rates and Items</p> <p>PART 3: SCOPE OF WORK C3.1: Technical description</p>
F.1.4	<p>The company's agent is: Samuel Thobela PO Box 12753, Nelspruit 1200 Tel: 013 752 6839 Fax: 013 755 2618 E-mail: samuel.thobela@SILULUMANZI.com</p>
F.2.1	<p>Only those tenderers who satisfy the following criteria are eligible to submit tenders:</p> <ol style="list-style-type: none"> 1. Have the necessary skills and capacity to manage and perform the contract 2. Availability of vehicles 3. Previous experience on contracts of a similar value and nature 4. Have the necessary financial capacity 5. Have a local service centre
F.2.12	No alternative tender offers will be considered
F.2.13.3	Parts of each tender offer communicated on paper shall be submitted as an original.
F.2.13.5 F2.15.1	<p>The company's address for delivery of tender offers and identification details to be shown on each tender offer package are:</p> <p>Location of tender box: Silulumanzi Office, Bateleur Building, Ground Floor, Reception Physical address: 16 Nel Street, Nelspruit, 1200.</p>

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	<p>Identification details: Silulumanzi Tender: FLTWTR/06/2022 Water Tanker Supply and Delivery on a 60 Month full maintenance Lease. Closing date & time: (as per Tender Notice)</p>
F.2.13	A two-envelope procedure will not be followed.
F.2.15	The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.
F.2.15	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.
F.2.16	The tender offer validity period is 90 days.
F.2.23	<p>The tenderer is required to submit with his tender the following documents, if not submitted, tenderer may lose points:</p> <ol style="list-style-type: none"> 1. Company/CC Registration Certificate 2. Proof of Authority of Signatory 3. Valid original Tax Pin Certificate 4. Joint Venture Agreement (if applicable) 5. BBBEE rating certificate. 6. Brochure of product to be supplied with full technical specifications 7. Copy of the Draft Master Contract
F.3.4	Tenders will be opened immediately after the closing time for tenders in accordance with F.2.15

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F.3.11

The procedure for the evaluation of responsive tenders is

Quality/Functionality

Quality and functionality will be used as evaluation criteria, but not for the purpose of points in terms of the 80/20 system. Only those bids that fully comply with quality (responsive bids) will proceed to the scoring for price and preference evaluation stage.

The total points allocated for quality is 100. The minimum threshold required to qualify for the next stage of evaluation is 60 points. Only those bids that achieve the minimum number will proceed to the price and preference evaluation stage.

The below table indicate how point will be allocated and the decision to Accept/Reject bids:

Description		Maximum points to be allocated	Points claimed by tenderer	Points Allocated
Competence Goals (Required)	Client Reference and company reference: Table A	20		
	Methodology / Approach in Execution of duties. Table B	20		
	Locality: Table C	20		
	Service Centre and Admin Office (Site Visit): Table D	20		
	Financial Reference: Table E	20		
	Total	100		

ACCEPT / REJECT

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F.3.11	<p>Financial offer, Quality / Functionality and Preference</p> <p>a) <u>Financial offer (80)</u></p> <p>The score of financial offer is calculated using formula:</p> $N_{fo} = W_1 \times \frac{P_m}{P}$ <p>Where:</p> <p>W1 : is the percentage score given to financial offer and equals 80; P_m : is the value of the comparative offer of the most favourable tender; P : is the value of the comparative offer under consideration.</p> <p>b) <u>Preference (20)</u></p> <p>Up to 20 points will be awarded to tenderers for attaining the B-BBEE status level of contribution in accordance with the table below. An original or certified copy of entity/joint venture B-BBEE certificate is to be submitted by the bidder in order to be able to claim points for preference.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">B-BBEE Status Level of Contributor</th> <th style="text-align: center;">Number of Points (80/20)</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td style="text-align: center;">20</td></tr> <tr><td style="text-align: center;">2</td><td style="text-align: center;">18</td></tr> <tr><td style="text-align: center;">3</td><td style="text-align: center;">14</td></tr> <tr><td style="text-align: center;">4</td><td style="text-align: center;">12</td></tr> <tr><td style="text-align: center;">5</td><td style="text-align: center;">8</td></tr> <tr><td style="text-align: center;">6</td><td style="text-align: center;">6</td></tr> <tr><td style="text-align: center;">7</td><td style="text-align: center;">4</td></tr> <tr><td style="text-align: center;">8</td><td style="text-align: center;">2</td></tr> <tr><td style="text-align: center;">Non -compliant contributor or no B-BBEE certificate attached</td><td style="text-align: center;">0</td></tr> </tbody> </table>	B-BBEE Status Level of Contributor	Number of Points (80/20)	1	20	2	18	3	14	4	12	5	8	6	6	7	4	8	2	Non -compliant contributor or no B-BBEE certificate attached	0
B-BBEE Status Level of Contributor	Number of Points (80/20)																				
1	20																				
2	18																				
3	14																				
4	12																				
5	8																				
6	6																				
7	4																				
8	2																				
Non -compliant contributor or no B-BBEE certificate attached	0																				
F.3.18	The number of paper copies of the signed contract to be provided by the company is one (1).																				

T1.3: STANDARD CONDITIONS OF TENDER

F.1 General

F.1.1 Actions

The company and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in F.2 and F.3, timeously and with integrity, and behave equitably, honestly and transparently.

F.1.2 Tender Documents

The documents issued by the company for the purpose of a **tender** offer are listed in the tender data.

F.1.3 Interpretation

F.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

F.1.3.2 These conditions of tender, the tender data and tender schedules which are only required for tender evaluation purposes, shall not form part of any contract arising from the invitation to tender.

F.1.3.3 For the purposes of these conditions for the calling for expressions of interest, the following definitions apply:

- a) **comparative offer** means the tenderer's financial offer after the factors of non-firm prices, all unconditional discounts and any other tendered parameters that will affect the value of the financial offer have been taken into consideration
- b) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the company or his staff or agents in the tender process; and
- c) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the company, including collusive practices intended to establish prices at artificial levels
- d) **quality (functionality)** means the totality of features and characteristics of a product or service that bear on its ability to satisfy stated or implied needs

F.1.4 Communication and company's agent

Each communication between the company and a tenderer shall be to or from the company's agent only, and in a form that can be read, copied and recorded. Writing shall be in the English language. The company shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the company's agent are stated in the tender data.

F.1.5 The company's right to accept or reject any tender offer

F.1.5.1 The company may accept or reject any variation, deviation, tender offer, or alternative tender offer, and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The company shall not accept or incur any liability to a tenderer for such cancellation and rejection but will give written reasons for such action upon written request to do so.

F.1.5.2 The company may not subsequent to the cancellation or abandonment of a tender process or the

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rejection of all responsive tender offers re-issue a tender covering substantially the same scope of work within a period of six months unless only one tender was received, and such tender was returned unopened to the tenderer.

F.2 Tenderer's obligations

F.2.1 Eligibility

Submit a tender offer only if the tenderer complies with the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with company.

F.2.2 Cost of tendering

Accept that the company will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer satisfy requirements.

F.2.3 Check documents

Check the tender documents on receipt for completeness and notify the company of any discrepancy or omission.

F.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the company only for the purpose of preparing and submitting a tender offer in response to the invitation.

F.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

F.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the company may issue, and if necessary, apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

F.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the company at least five working days before the closing time stated in the tender data.

F.2.10 Pricing the tender offer

F.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.

F2.10.2 Show VAT payable by the company separately as an addition to the tendered total of the prices.

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F.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

F.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

F.2.11 Alterations to documents

Not make any alterations or additions to the tender documents, except to comply with instructions issued by the company, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations. Erasures and the use of masking fluid are prohibited.

F.2.12 Alternative tender offers

F.2.12.1 Submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. The alternative tender offer is to be submitted with the main tender offer together with a schedule that compares the requirements of the tender documents with the alternative requirements the tenderer proposes.

F.2.12.2 Accept that an alternative tender offer may be based only on the criteria stated in the tender data or criteria otherwise acceptable to the company.

F.2.13 Submitting a tender offer

F.2.13.1 Submit a tender offer to provide the whole of the works, services or supply identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

F.2.13.2 Return all returnable documents to the company after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing in black ink.

F.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the company.

F.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The company will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the company shall hold liable for the purpose of the tender offer.

F.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL". Each package shall state on the outside the company's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

F.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the company's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

F.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the company's address and identification details as stated in the tender data.

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F.2.13.8 Accept that the company shall not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

F.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and, in the form, required, may be regarded by the company as non-responsive.

F.2.15 Closing time

F.2.15.1 Ensure that the company receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Proof of posting shall not be accepted as proof of delivery. The company shall not accept tender offers submitted by telegraph, telex, facsimile or e-mail, unless stated otherwise in the tender data.

F.2.15.2 Accept that, if the company extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

F.2.16 Tender offer validity

F.2.16.1 Hold the tender offer(s) valid for acceptance by the company at any time during the validity period stated in the tender data after the closing time stated in the tender data.

F.2.16.2 If requested by the company, consider extending the validity period stated in the tender data for an agreed additional period.

F.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the company during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the total of the prices or substance of the tender offer is sought, offered, or permitted. The total of the prices stated by the tenderer shall be binding upon the tenderer.

Note: Sub-clause F.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Company elect to do so.

F.2.21 Check final draft

Check the final draft of the contract provided by the company within the time available for the company to issue the contract.

F.2.22 Return of other tender documents

If so, instructed by the company, return all retained tender documents within 28 days after the expiry of the validity period stated in the tender data.

F.2.23 Certificates

Include in the tender submission or provide the company with any certificates as stated in the tender data.

F.3 The company's undertakings

F.3.1 Respond to clarification

Respond to a request for clarification received up to five working days prior to the tender closing time stated in the Tender Data and notify all tenderers who drew procurement documents.

F.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date of the Tender Notice until seven days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Company may grant such extension and, will then notify it to all tenderers who drew documents.

F.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

F.3.4 Opening of tender submissions

F.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

F.3.4.2 Announce at the opening held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened, the total of his prices, preferences claimed and time for completion, if any, for the main tender offer only.

F.3.4.3 Make available the record outlined in F.3.4.2 to all interested persons upon request.

F.3.5 Two-envelope system

F.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

F.3.5.2 Evaluate the quality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the quality evaluation above the minimum number of points for quality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any preferences claimed. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for quality.

F.3.6 non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

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F.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

F.3.8 Test for responsiveness

Determine, on opening and before detailed evaluation, whether each tender offer properly received:

- a) meets the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Company's opinion, would:

- detrimentally affect the scope, quality, or performance of the works, services or supply identified In the Scope of Work,
- change the Company's or the tenderer's risks and responsibilities under the contract, or
- affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

F.3.9 Arithmetical errors

Check responsive tender offers for arithmetical errors, correcting them in the following manner:

- Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern.
- If a bill of quantities (or schedule of rates) applies and there is an error in the line-item total resulting from the product of the unit rate and the quantity, the line-item total shall govern, and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line-item total as quoted shall govern, and the unit rate will be corrected.
- Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern, and the tenderer will be asked to revise selected item prices (and their rates if a bill of quantities applies) to achieve the tendered total of the prices.

Consider the rejection of a tender offer if the tenderer does not correct or accept the correction of his arithmetical errors in the manner described above.

F.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

F.3.11 Evaluation of tender offers

F3.11.1 General

Appoint an evaluation panel of not less than three persons. Reduce each responsive tender offer to a comparative offer and evaluate it using the tender evaluation method that is indicated in the Tender Data.

F.3.12 Insurance provided by the company

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the company to provide.

F.3.13 Acceptance of tender offer

F3.13.1 Tender Offers will only be accepted on condition that:

- (a) the tender offer is signed by a person authorized to sign on behalf of the tenderer;
- (b) a valid original Tax Clearance Certificate is included with his tender;
- (c) a Tenderer who submitted a tender as a Joint Venture has included an acceptable Joint Venture agreement with his tender;
- (d) The Tenderer or a competent authorized representative of the Supplier who submitted the tender has attended the compulsory clarification meeting or site inspection;
- (e) The Tenderer or any of its principals is not listed on the register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- (f) The Tenderer has not abused the Company's Procurement Policy or has failed to perform on any previous contract and has been given a written notice to this effect;
- (g) The Tenderer or any of its principals, directors or managers is not employed in the service of the Company's and/or its holding company and/or fellow subsidiary and associates. In the event that such principals are involved, official approval from the Executing Authority regarding carrying out remunerative work outside of the public service must be included in the tender submission.
- (h) The Company is satisfied that the Tenderer or any of his principals have not influenced the tender offer and acceptance by the following criteria:
 - i. having offered, promised or given a bribe or other gift or remuneration to any person in connection with the obtaining or execution of this contract;

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- ii. having acted in a fraudulent or corrupt manner in obtaining or executing this contract;
- iii. having approached an officer or employee of the Company or the company's Agent with the objective of influencing the award of a contract in the Tenderer's favour;
- iv. having entered into any agreement or arrangement, whether legally or not, with any other person, firm or company to refrain from tendering for his contract or as to the amount of the Tender to be submitted by either party;
- v. having disclosed to any other person, firm or company other than the Company, the exact or approximate amount of his proposed Tender;
- vi. The Company may, in addition to using any other legal remedies, repudiate the Tender offer and acceptance and declare the Contract invalid should it have been concluded already.

F.3.13.2 Notify the successful tenderer of the company's acceptance of his tender offer by completing and returning one copy of the form of offer and acceptance before the expiry of the validity period stated in the tender data or agreed additional period. Providing the form of offer and acceptance does not contain any qualifying statements, it will constitute the formation of a contract between the company and the successful tenderer as described in the form of offer and acceptance.

F.3.14 Notice to unsuccessful tenderers

After the successful tenderer has acknowledged the company's notice of acceptance, notify other tenderers that their tender offers have not been accepted.

F.3.15. Prepare contract documents

If necessary, revise documents that shall form part of the contract and that were issued by the company as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents,
- c) other revisions agreed between the company and the successful tenderer, and
- d) the schedule of deviations attached to the form of offer and acceptance, if any.

F.3.16 Issue final contract

Prepare and issue the final draft of contract documents to the successful tenderer for acceptance as soon as possible after the date of the company's signing of the form of offer and acceptance (including the schedule of deviations, if any). Only those documents that the conditions of tender require the tenderer to submit, after acceptance by the company, shall be included.

F.3.17 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

F.3.18 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

PART 2: RETURNABLE DOCUMENTS

T2.1 List of Returnable Documents

T2.2 Returnable Schedules

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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T2.1: LIST OF RETURNABLE DOCUMENTS

The following documents are to be completed and returned as they constitute the tender. Whilst many of the returnable are required for the purpose of evaluating the tenders, some will form part of the subsequent contract, as they form the basis of the tender offer. For this reason, it is very important that tenderers return all information requested.

1 Returnable Schedules required only for tender evaluation purposes

Schedule: 1A	Compulsory Enterprise Questionnaire
Schedule: 1B	Authority of Signatory
Schedule: 1C	Certificate of authority for joint ventures (where applicable)
Schedule: 1D	Schedule of Competency Goals
Schedule: 1E	Preference Points Claim Form

2 Other documents required for tender evaluation purposes

Schedule 2A	Company/CC Registration Certificate.
Schedule 2B	Proof of Authority of Signatory
Schedule 2C	Valid Original Tax Clearance Certificate
Schedule 2D	Joint Venture Agreement (if applicable)
Schedule 2E	Proof of locality (e.g., utility bill or lease agreement)
Schedule 2F	BBBEE rating certificate
Schedule 2G	Brochure of product to be supplied with full technical specifications
Schedule 2H	Copy of the Draft Master Contract
Schedule 2I	South African Vehicle Rental and Leasing Association (SAVRALA) membership Certificate

3 Other Schedules and affidavits that will be incorporated into the contract

C1.1	Form of Offer and Acceptance
C1.2	Contract data
C2	Pricing Data
C3	Scope of works

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SCHEDULE 1A: COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, **separate** enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: Particulars of sole proprietors, partners in partnerships, members/Directors of a company

Name*	Identity number*	Personal income tax number	

* Attach separate page if space not enough

Section 4: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

UIF reference number

Section 5:

Is your company registered with the South African Vehicle Rental and Leasing Association (SAVRALA)

Yes: No:

Registration number

Please also attached copy of membership certificate

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SCHEDULE 1B: AUTHORITY OF SIGNATORY

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

A. Certificate for Company

I,, chairperson of the board of directors of
, hereby confirm that by resolution of the board
(copy attached) taken on 20..., Mr/Ms
 acting in the capacity of, was authorized to sign all documents in
 connection with this tender for contract and any contract resulting from it on behalf of the
 company.

As witnesses:

1. Chairman :
2. Date :

Tenderers must attach a copy of the Resolution of the Board - refer Schedule 2B.

B. Certificate for Partnership

We, the undersigned, being the key partners in the business trading as
 hereby authorize Mr/Ms,
 acting in the capacity of to sign all documents in connection
 with the tender for Contract and any contract resulting from it on
 our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole

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C. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorize Mr/Ms , authorized signatory of the company , acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract and any contract resulting from it on our behalf.

This authorization is evidenced by the attached power of attorney signed by legally authorized signatories of all the partners to the Joint Venture.

NAME OF FIRM	ADDRESS	AUTHORISING SIGNATURE, NAME & CAPACITY

D. Certificate for Sole Proprietor

I, hereby confirm that I am the sole owner of the business trading as

As witnesses:

- | | | | | |
|----|--|-----------------------|---|--|
| 1. | | Signature: Sole owner | : | |
| 2. | | Date | : | |

E. Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as hereby authorize Mr/Ms acting in the capacity of , to sign all documents in connection with the tender for Contract and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all of the key-partners upon who rests the direction of the affairs of the Partnership as a whole.

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SCHEDULE 1C: CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorize Mr/Ms
 , authorized signatory of the company
 , acting in the capacity of lead partner, to sign all documents in
 connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner		Signature _____ Name _____ Designation _____
		Signature _____ Name _____ Designation _____
		Signature _____ Name _____ Designation _____
		Signature _____ Name _____ Designation _____

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SCHEDULE 1 D: SCHEDULE OF CLIENT REFERENCES

The total points allocated for quality is 100. The minimum threshold required to qualify for the next stage of evaluation is 60points or 60%. Only those bids that achieve the minimum number will proceed to the price and preference evaluation stage.

TABLE A: REPUTATION AND REFERENCE

Maximum of four (4) references must be listed. Confirmation that the Tenderer is reputable with high quality of work and is recommendable will secure a rating out of 5.

No	Reference: Name with contact details	Contract Value	Ongoing contract (Yes/No)	Tendered Goal:	Minimum Points	Points Allocated
1	Contract name/number: Company: Person: Tel:..... Cell:.....			5		
2	Contract name/number: Company: Person: Tel:..... Cell:.....			5		
3	Contract name/number: Company: Person: Tel:..... Cell:.....			5		
4	Contract name/number: Company: Person: Tel:..... Cell:.....			5		
Sub-Total: Reputation and References				20	12	

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TABLE B: METHODOLOGY / APPROACH IN EXECUTION OF DUTIES.

Bidders must provide a detailed proposal with supporting documents outlining the service to be rendered, covering as a minimum all the sections raised below and in the rest of the document. If any of the requirements will not be offered, it must be stated clearly. The below questions should also be answered in the space provided below.

	Tendere d Goal		Points claimed by tenderer	Min. Points	Points Allocated
Daily Operationa l Support	7.5	Is fleet management your primary business? Yes: <input type="checkbox"/> No: <input type="checkbox"/> if no please specify primary business: _____ _____ _____	1.15		
		What is your company turn-around period for servicing of vehicles? _____ Can we contact your references to confirm the above stated period? Yes: <input type="checkbox"/> No: <input type="checkbox"/>	2		
		Does your company provide a replacement vehicle while our vehicle is in for repair/service after 24 hours? Yes: <input type="checkbox"/> No: <input type="checkbox"/> What are the conditions of giving the replacement vehicle? _____ _____ _____ _____ _____	2		
		Does your company provide on-site support? Yes: <input type="checkbox"/> No: <input type="checkbox"/> What is your turn-around time? _____	1.2		

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		<p>_____</p> <p>Do you have a 24 hours support/call center or standby technician for after hours' emergencies?</p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>What services are provided as part of on-site support?</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>				
		<p>How often do you visit your client's offices?</p> <p>Daily: <input type="checkbox"/> Weekly: <input type="checkbox"/> Monthly: <input type="checkbox"/></p> <p>Only as required: <input type="checkbox"/></p> <p>What level of employees is doing the above visits?</p> <p>Management: <input type="checkbox"/> Technicians: <input type="checkbox"/> Sales <input type="checkbox"/></p> <p>Other: <input type="checkbox"/> (Specify)</p> <p>_____</p> <p>_____</p> <p>_____</p>	1.15			
		Sub-total	7.5			
Fleet management report system	7.5	<p>What basic reports are provided by your company in respect of:</p> <p><i>Financial Accounting/Management:</i></p> <p>_____</p> <p>_____</p> <p><i>Fleet management:</i></p> <p>_____</p> <p>_____</p> <p><i>Vehicle statistics:</i></p> <p>_____</p> <p>_____</p> <p><i>Vehicle usage:</i></p> <p>_____</p> <p>_____</p>				

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		Is there any fee for the above services? Yes: <input type="checkbox"/> No: <input type="checkbox"/> If yes how much? _____ _____ _____ _____ _____				
		Please explain any other support service provided by your company. _____ _____ _____ _____ _____ _____ _____ _____				
		Sub-total	7.5			
Vehicle in-service	5	<i>License management</i> How will you manage license discs and roadworthy certificates to make sure that all vehicles operate within the law? _____ _____ _____ _____ _____ _____ _____	1			
		<i>Accident management</i> What service can you offer with regards to accident management and insurance claims? _____ _____	1			

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		<div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div>				
		Will you allow us to use a panel beater of our choice? Yes: <input type="checkbox"/> No: <input type="checkbox"/>				
		<i>Fines management</i> Explain how you would manage traffic fines for us? <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div>	1			
		<i>Fuel management</i> What service can you offer to help managing fuel in our vehicles: <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div>	1			
		Would there be a cost for the above service? Yes: <input type="checkbox"/> No: <input type="checkbox"/> If yes how much? _____	1			
		Section Total	5			
		Total for Methodology & Approach	20		12	

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TABLE C: Locality

Tenderers are required to attach copy of utility bill.

Targeted Goals	Tendered Goal	Points Claimed by Tenderer	Min. Points	Allocated Points
Concession	100%			
Mbombela Local Municipality	75%			
Ehlanzeni District Municipality	50%			
Mpumalanga Province	25%			
Other	0%			
TOTAL POINTS FOR LOCALITY	15			
Tenderer and/or owners water bill is fully paid. (Bill must be fully paid or only reflecting current balance)	5			
Total for Locality	20		12	

TABLE D: Service Centre and Admin Offices (Site Visit)

Please provide details of fully equipped service centre to be used for the full duration of the contract (Details should include address where Service Centre and Admin Offices is located and operating hours). Points for this section will be allocated based on the results of an assessment by the evaluation committee of the service centre and admin offices.

Targeted Goals	Tendered Goal:	Points Claimed by Tenderer	Min Points	Points Allocated
Service Centre and Admin Offices (Site Visit)	20		12	

TABLE E: Financial Reference

Targeted Goals	Bid Goal:	Points Claimed	Min Points	Points Allocated
Banking Details and bank rating of "C" or better, without limitations. (Original letter from the bank must be attached to qualify for points)	20			
Total for Financial Reference	20		12	

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SUMMARY TABLE

Description		Maximum points to be allocated	Points claimed by tenderer	Min Points	Points Allocated
Competence Goals (Required)	Table A: Reputation and reference:	20		<i>12</i>	
	Table B: Methodology / Approach in Execution of duties.	20		<i>12</i>	
	Table C: Locality	20		<i>12</i>	
	Table D: Site Visit	20		<i>12</i>	
	Table E: Financial Reference	20		<i>12</i>	
	Total	100		60	

Any bidder who scored below 60 will be eliminated.

ACCEPT / REJECT

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SCHEDULE 1E: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011 (MBD 6.1)

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value above R1 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed R1 000 000 (all applicable taxes included) and therefore the 90 / 10 system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
1.3.1.1 PRICE	80
1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION	20
	<hr/>
Total points for Price and B-BBEE must not exceed	100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1.1 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad - Based Black Economic Empowerment Act;
- 2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6 **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.7 **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9 **“EME”** means any enterprise with an annual total revenue of R5 million or less.
- 2.10 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **“non-firm prices”** means all prices other than “firm” prices;
- 2.13 **“person”** includes a juristic person;
- 2.14 **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

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- 2.16 **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.17 **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 80/20 PREFERENCE POINT SYSTEMS

A maximum of 90 points is allocated for price on the following basis:

80/20

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

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5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.
- 5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an Unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid document that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

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5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: = (Maximum of 20)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8 SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor?.....
- (iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

9 DECLARATIONS WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:

9.2 VAT registration number:

9.3 Company registration number:

9.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....

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9.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

- 1.
- 2.

.....

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SIGNATURE(S) OF BIDDER(S)

Procurement Policy using 80/20 preference point system

The method of evaluation for this contract will be based on the following:

- 80 Points for: Price
- 20 Points for Preference

		Maximum Points to be Allocated	Points Claimed by Tenderer	Allocated Points
Price (80 Points)	Price	80		
Preference (20 Points)	BBBEE Rating	20		
TOTAL		100		

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022**

SCHEDULE: 2A

CERTIFICATE OF COMPANY/CLOSE CORPORATION REGISTRATION

< ATTACH TO THIS PAGE >

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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SCHEDULE: 2B

PROOF OF AUTHORITY OF SIGNATORY

< ATTACH TO THIS PAGE >

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022**

SCHEDULE: 2C

VALID TAX PIN CERTIFICATE

<ATTACH TO THIS PAGE>

The Tenderer must attach to this page an original Tax Clearance Certificate from the South African Revenue Services in respect of his/her company, close corporation or partnership. In the case of a joint venture between two or more firms, the tenderer shall attach an original of the Tax Clearance Certificate for each of the joint venture partners.

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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SCHEDULE: 2D

JOINT VENTURE AGREEMENT (IF APPLICABLE)

< ATTACH TO THIS PAGE >

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022**

SCHEDULE: 2E

UTILITY BILL

< ATTACH TO THIS PAGE >

- (I) The tenderer must attach to this page a copy of the latest utility bill or SILULUMANZI Silulumanzi Water Account.

SCHEDULE 2F:

BBBEE ENTERPRISE CERTIFICATE

-OR-

DECLARATION BY REGISTERED ACCOUNTANT / AUDITOR

FOR VERIFICATION OF TENDERER'S BBBEE STATUS

< ATTACH TO THIS PAGE >

**SCHEDULE 2G:
BROCHURE OF PRODUCTS TO BE SUPPLIED WITH FULL TECHNICAL SPECIFICATIONS
< ATTACH TO THIS PAGE >**

**SCHEDULE 2H:
COPY OF THE DRAFT MASTER CONTRACT / AGREEMENT
< ATTACH TO THIS PAGE >**

SCHEDULE 2I:

SOUTH AFRICAN VEHICLE RENTAL AND LEASING ASSOCIATION (SAVRALA)

< ATTACH TO THIS PAGE >

**SCHEDULE 2J:
OTHER SUPPORTING DOCUMENTS
< ATTACH TO THIS PAGE >**

Where a tenderer elects to provide any other information to support his/her bid submission, all those must be attached in this section. Tenderers are requested to insert an index of all documents attached in this section.

PART C1 : AGREEMENT AND CONTRACT DATA

C1.1 Form of Offer, Acceptance and schedule of deviations

C1.2 Contract data

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022**

C1.1: FORM OF OFFER AND ACCEPTANCE & SCHEDULE OF DEVIATIONS

1. FORM OF OFFER

The company, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

4 WATER TANKERS SUPPLY AND DELIVERY ON A 60 MONTH FULL MAINTENANCE LEASE

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the Supplier under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

A: The offered total of the prices inclusive of Value-Added Tax is:

..... Rand (in words);

R.....(in figures) on a rental of **Five year (from Table A1)**,

And

..... Rand (in words);

R..... (in figures) on a rental of **Six year (from Table B1)**

This offer may be accepted by the company by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the Supplier in terms of the conditions of contract identified in the contract data.

Signature(s)

Name(s)

Capacity

for the **Tenderer**

.....
(Name and address of organization)

Name and signature
of witness (1) Date

Name and signature
of witness (2) Date

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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2. FORM OF ACCEPTANCE

By signing this part of this form of offer and acceptance, the company identified below accepts the tenderer's offer. In consideration thereof, the company shall pay the Supplier the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the company and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in

Part C1 : Agreements and contract data (which includes this agreement)

Part C2 : Pricing data

Part C3 : Scope of work

The tenderer shall, within two weeks after receiving a completed copy of this agreement including the schedule of deviation (if any), contact the company's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of the obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now Supplier), within five (5) working days of the date of such receipt, notifies the company in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature

Name

Capacity

for the **Company** **SILULUMANZI, PO BOX 12753, NELSPRUIT 1200**

Name and signature of witness (1) Date

Name and signature of witness (2) Date

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022**

3. SCHEDULE OF DEVIATIONS

1 SUBJECT.....

DETAILS

.....

.....

2. SUBJECT.....

DETAILS.....

.....

.....

3. SUBJECT

DETAILS

.....

.....

4. SUBJECT ,,,,,,,,,,.....

DETAILS

.....

.....

5. SUBJECT.....

DETAILS.....

.....

.....

SIGNATURE **DATE**.....

NAME:

CAPACITY

FOR THE TENDERER

NAME OF WITNESS

SIGNATURE OF WITNESS

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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C1.2 CONTRACT DATA

To be negotiated with the selected tenderer based on proposed Master Agreement by tenderer.

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
 BID NO. FLTWTR /06/2022**

PART C2: SCOPE OF WORK

C2.1 Technical description

Silulumanzi intends purchasing the below listed Water Tankers on a full maintenance lease over a period of 5 years (180 000km).

2 x Water Tankers: (9 000L)

<u>INPUT</u>	<u>9,000L</u>	<u>CAN SUPPLY YES/ NO</u>	<u>ALTERNATIVE</u>
Truck			
GVM	16000kg		
AXLE - FRONT GA/GAU	7500		
GROUND CLEARANCE	280mm		
D/T RATING	32000		
KW	191,0@2500		
MAX OUT PUT	7,684 cm3		
MAX TORQUE at r/rmin	794,0 @ 1,500		
AT/MT	MT		
WB REDUCTION	5.030		
GEARBOX	6 MT/ FULL AT ALISON 3000		
CONFIGURATION	4X2		
TYRES	12R22,5		
BRAKES	FULL AIR,DUEL CIRCUIT, S TYPE		
DIF LOCK	YES		
CROSS LOCK DIFF	NO		
ABS	YES		
FUEL TANK SIZE & SPEC	320L ALUMINIUM / litres can vary		
STEERING	POWER		
BATTERY	657C 12 V 64Ah 515A (EN)		
AIRCON	YES		
BLUE TOOTH RADIO	YES		
TURING CIRCLE- CURB TO CURB	9,400mm		
TURNING CIRCLE- WALL TO WALL	10,200mm		
TRACKING	Will be installed by Silulumanzi		
ETA / STOCK AVAILABILITY	IMMEDIATELY		
HILL START ASSIST	YES		
TACHOGRAPH	YES		
FIRE EXTINGUISHER	2 (one in cab one on truck body)		

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
 BID NO. FLTWTR /06/2022**

WATER TANK			
MATERIAL ON TANK	4,5MM 304 STAINLESS STEEL		
FRONT AND BACK OF TANK	4,5MM 304 STAINLESS STEEL		
STABILIZER HEAD AND BACK	4,5MM 304 STAINLESS STEEL (2 SETS) 2 BOTTOM 2 TOP		
INNER BAFFLE BACK PLATES	4,5MM 304 STAINLESS STEEL		
INNER BAFFLE PLATES HORIZONTAL	3MM 304 STAINLESS STEEL (3 SETS)		
INNER BAFFLE PLATES VERTICAL	3MM 304 STAINLESS STEEL (3 SETS OF 3)		
SUB FRAME	152 X 76 CHANNEL		
BACK LANDING	WALK WAY CRUD		
BACK RAILINGS	50MM ROUND CHUBING		
LEFT HAND BACK STEPS	50MM ROUND CHUBING (NOT LOWER DAN DIF)		
TAPS	2 SETS PER SIDE WITH HOSES (25MM HEAVY DUTY)		
SADDLES	3 SET OF OUT SIDE BOTTOM SADDLES (4MM)		
SADDLES GASKETS	6 OFF (6MM)		
STABILIZING BRACKETS	6 OFF (8MM)		
STABILIZING BRACKETS INSIDE RUBBERS	6 SETS (2 BOTTOM 1 TOP AND TOP PLATE COVER)		
GEARBOX COVER	3MM PLATE		
DIESEL TANK COVER	3MM PLATE		
TOP WATER SHOOT	AUTOMATIC OPEN AN CLOSE		
WATER LEVEL	1 IN FRONT		
VALVES	50MM BUTTERFLY VALVE (2)		
PIPES	4,5M 50MM YELLOW HOSE 3 SETS		
STEPS ON TANK	BACK STEPS ON TANK (CHECKER PLATE)		
VALVE CAVERS	CHECKER PLATE OVER VALVE PROTECTION		
TOOL BOX	1 TOOL BOX INSIDE OS CHASSY AT BACK		
MUD GARDS	STEEL PLATE CAVERS		
REFLECTIVE TAPE	3M		
LIGHT BOX AND COVER	HEAVY DUTY		
BATTERY COVER	3MM PLATE LOCKABLE		
WELDING	TANK TO BE WELDED INSIDE AND OUTSIDE		
WARRANTY ON TANK	3 YEARS ON ANY LEAKS OR DEFAULTS		

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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Technical description: (2 x Water Tanker 15 000L)

<u>INPUT</u>	<u>15,000 L</u>	<u>CAN SUPPLY YES/ NO</u>	<u>ALTERNATIVE</u>
-	-		
Truck			
GVM	27500 kg		
AXLE - FRONT GA/GAU	7500		
GROUND CLEARANCE	280mm		
D/T RATING	45000		
KW	257,0 @ 2,100		
MAX OUT PUT	10.520		
MAX TORQUE at r/rmin	1,275,0 @ 1,500		
AT/MT	MT		
WB REDUCTION	4.155		
GEARBOX	9 MT SYNCHROMESH		
CONFIGURATION	6X4		
TYRES	315/80R22,5		
BRAKES	FULL AIR DUEL		
DIF LOCK	YES		
CROSS LOCK DIFF	YES		
ABS	YES		
FUEL TANK SIZE & SPEC	320L ALUMINIUM / litres can vary		
STEERING	POWER		
BATTERY	657C 12 V 64Ah 515A (EN)		
AIRCON	YES		
BLUE TOOTH RADIO	YES		
TURING CIRCLE- CURB TO CURB	7,700mm		
TURNING CIRCLE- WALL TO WALL	8,600mm		
TRACKING	Will be installed by Silulumanzi		
ETA / STOCK AVAILABILITY	IMMEDIATELY		
HILL START ASSIST	YES		
TACHOGRAPH	YES		
FIRE EXTINGUISHER	2 (one in cab one on truck body)		
COLOUR	WHITE		
TANK			
COLOUR	WHITE		
MATERIAL ON TANK	4,5MM 304 STAINLESS STEEL		
FRONT AND BACK OF TANK	4,5MM 304 STAINLESS STEEL		

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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STABILIZER HEAD AND BACK	4,5MM 304 STAINLESS STEEL (2 SETS) 2 BOTTOM 2 TOP		
INNER BAFFLE BACK PLATES	4,5MM 304 STAINLESS STEEL		
INNER BAFFLE PLATES HORIZONTAL	3MM 304 STAINLESS STEEL (3 SETS)		
INNER BAFFLE PLATES VERTICAL	3MM 304 STAINLESS STEEL (3 SETS OF 3)		
SUB FRAME	152 X 76 CHANNEL		
BACK LANDING	WALK WAY CRUD		
BACK RAILINGS	50MM ROUND CHUBING		
LEFT HAND BACK STEPS	50MM ROUND CHUBING (NOT LOWER DAN DIF)		
TAPS	2 SETS PER SIDE WITH HOSES (25MM HEAVY DUTY)		
SADDLES	4 SET OF OUT SIDE BOTTOM SADDLES (4MM)		
SADDLES GASKETS	8 OFF (6MM)		
STABILIZING BRACKETS	8 OFF (10MM)		
STABILIZING BRACKETS INSIDE RUBBERS	8 SETS (2 BOTTOM 1 TOP AND TOP PLATE COVER)		
GEARBOX COVER	3MM PLATE		
DIESEL TANK COVER	3MM PLATE		
TOP WATER SHOOT	OPEN AND CLOSE FITTING		
WATER LEVEL	1 IN FRONT - MUST SHOW MAX WATER LEVEL		
VALVES	50MM BUTTERFLY VALVE (2)		
PIPES	4,5M OF 50MM YELLOW HOSE 3 SETS		
STEPS ON TANK	BACK STEPS ON TANK (CHECKER PLATE)		
VALVE COVERS	CHECKER PLATE OVER VALVE PROTECTION		
TOOL BOX	1 TOOL BOX INSIDE OR ON CHASSY AT BACK		
MUD GARDS	STEEL PLATE COVERS		
REFLECTIVE TAPE	3M		
LIGHT BOX AND COVER	HEAVY DUTY		
BATTERY COVER	3MM PLATE LOCKABLE		
WELDING	TANK TO BE WELDED INSIDE AND OUTSIDE		
WARRANTY ON TANK	3 YEARS ON ANY LEAKS OR DEFAULTS		

TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
BID NO. FLTWTR /06/2022
PART C3.2: PRICING SCHEDULE
TABLE A: Brand

Ref No	Description of Vehicle	QTY	Brand Supplying	Maximum KM for the rental period- if 3 years	Maximum KM for the rental period- if 5 years	Maximum KM for the rental period- if 6 years
1.1	Water Tankers: (9 000L)	2		180 000		
1.2	<u>Water Tanker 15 000L</u>	2		180 000		

TABLE B: Rental Price if 5 years

Ref No	Description of Vehicle	Quantity	Monthly rental including VAT – each (as calculated using cost in table A1.1 below) *	Total Amount year 1 A	Total Amount year 2 B	Total Amount year 3 C	Total Amount year 4 D	Total Amount year 5 E	Total Contract amount Incl VAT A+B+C+D+E
2.1	Water Tankers: (8 000L – 10 000L)	1							
2.2	Water Tankers: (8 000L – 10 000L)	1							
2.3	<u>Water Tanker 16 000L – 18 000L</u>	1							
2.4	<u>Water Tanker 16 000L – 18 000L</u>	1							

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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TOTAL AMOUNT			1
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Table B1 Breakdown of monthly rental- Year 1

Ref No	Description of Vehicle	Quantity	Purchase Price	Residual value	Residual %	Interest rate	Maintenance cost without tyres	Admin fee	Excess kilometer charges
1.1	Water Tankers: (8 000L – 10 000L)	1							
1.2	Water Tankers: (8 000L – 10 000L)	1							
1.3	<u>Water Tanker 16 000L – 18 000L)</u>	1							
1.4	<u>Water Tanker 16 000L – 18 000L)</u>	1							
TOTAL AMOUNT									

TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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Table B2 Breakdown of monthly rental- Year 2

Ref No	Description of Vehicle	Quantity	Purchase Price	Residual value	Residual %	Interest rate	Maintenance cost without tyres	Admin fee	Excess kilometer charges
1.1	Water Tankers: (8 000L – 10 000L)	1							
1.2	Water Tankers: (8 000L – 10 000L)	1							
1.3	<u>Water Tanker 16 000L – 18 000L</u>	1							
1.4	<u>Water Tanker 16 000L – 18 000L</u>	1							
TOTAL AMOUNT									

Table B3 Breakdown of monthly rental- Year 3

Ref No	Description of Vehicle	Quantity	Purchase Price	Residual value	Residual %	Interest rate	Maintenance cost without tyres	Admin fee	Excess kilometer charges
1.1	Water Tankers: (8 000L – 10 000L)	1							
1.2	Water Tankers: (8 000L – 10 000L)	1							
1.3	<u>Water Tanker 16 000L – 18 000L</u>	1							
1.4	<u>Water Tanker 16 000L – 18 000L</u>	1							
TOTAL AMOUNT									

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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Table B4. Breakdown of monthly rental- Year 4

Ref No	Description of Vehicle	Quantity	Purchase Price	Residual value	Residual %	Interest rate	Maintenance cost without tyres	Admin fee	Excess kilometer charges
1.1	Water Tankers: (8 000L – 10 000L)	1							
1.2	Water Tankers: (8 000L – 10 000L)	1							
1.3	<u>Water Tanker 16 000L – 18 000L</u>	1							
1.4	<u>Water Tanker 16 000L – 18 000L</u>	1							
TOTAL AMOUNT									

Table B5. Breakdown of monthly rental- Year 5

Ref No	Description of Vehicle	Quantity	Purchase Price	Residual value	Residual %	Interest rate	Maintenance cost without tyres	Admin fee	Excess kilometer charges
1.1	Water Tankers: (8 000L – 10 000L)	1							
1.2	Water Tankers: (8 000L – 10 000L)	1							
1.3	<u>Water Tanker 16 000L – 18 000L</u>								
1.4	<u>Water Tanker 16 000L – 18 000L</u>	1							
TOTAL AMOUNT									

**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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Table B6. Breakdown of monthly rental- Year 6

Ref No	Description of Vehicle	Quantity	Purchase Price	Residual value	Residual %	Interest rate	Maintenance cost without tyres	Admin fee	Excess kilometer charges
1.1	Water Tankers: (9 000L)	1							
1.2	Water Tankers: (9 000L)	1							
1.3	<u>Water Tanker: (15 000L)</u>								
1.4	<u>Water Tanker: (15 000L)</u>	1							
TOTAL AMOUNT									



**TENDER FOR THE WATER TANKER SUPPLY AND DELIVERY ON A FULL MAINTENANCE LEASE
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