

1 X PLANNING TECHNICIAN

Silulumanzi is a private sector Water Service Provider within the City of Mbombela. The company has a vacant position for a Planning Technician.

Department: Engineering

Reporting to: Senior Planning Technician

Location: Nelspruit

Job Requirements and Qualifications:

- National Certificate (N6) in Civil Engineering & Building Science (Maximum Qualification)
- Valid Code B Driver’s License with own transport

Key Responsibilities:

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The main tasks and responsibilities associated with the position are listed below.

- Administrating infrastructure/ New Developing planning consisting of service drawing compliance with Sembcorp standards.
- Administration of process for obtaining comments or approvals of applications submitted via the Township Establishment Application System (TEAS) including on-site investigations.
- Administration of process for obtaining comments or approvals submitted via the Building Plan Application System (BAS) which includes drainage inspections and administration thereof to ensure the issuing of drainage certificates for occupancy according to the National Building Regulations
- Drawing Services consisting of administration duties; issuing of Company standard drawings; drafting of working & general drawings including printing and plotting.
- Technical support and advice regarding and not limited to applications or systems for departments within the company.
- Inspections and approvals of new water meter and sewer connection applications.
- Preparation of Engineering Services reports and compilation of sewer CCTV reports.
- General office duties but not limited to general correspondence, and all administrative duties in this regard.
- Inspections and administrative duties of all Wayleave applications.
- Reporting, communicate and co-ordinate with ad-hoc Consultants and Contactors which includes liaising with relevant authorities regarding construction & protection of services.
- Candidate must be able to focus on several disciplines within this area including Project management skills. Advance computer skills & experience in Microsoft Office programs and CAD software.
- Knowledge of ISO 9001; ISO 14001; & ISO 18001 & RSA National Standards SANS (10400; 1200 & 10252); Application Acts; By-Laws OHS Act and Construction Regulations.
- Sound Knowledge of Water and Wastewater infrastructure and distribution systems.

- Technical specifications, procedures and reports.
- CAD drawing skills.
- Municipal processes.
- Water infrastructure and distribution systems.



- Sewer infrastructure.
- CAD software.
- Advanced Computer Literacy required in Microsoft Office packages: Excel, Word, Power point, Projects, Outlook.
- SANS, Building Regulations and By-Laws.
- Administrative skills: filing and record keeping.

Applicants that meet the above requirements can submit their CV to the HR Department at 18 Nel Street, Nelspruit, 1200 or email to xolani.voma@silulumanzi.com.

Closing date: 15 July 2022

If you have not been contacted within 21 days of the closing date of this advertisement, please accept that your application was unsuccessful.