



silulumanzi

A **SAWW** Company

VACANCY

THE FOLLOWING POSITION IS AVAILABLE AT SILULUMANZI
1 X ACCOUNTANT

Department: Finance

Report to: Financial Manager

Location: Silulumanzi Head Office, Mbombela

The successful applicant is required to perform the following key functions, amongst other duties:

1. Prepare monthly financial accounting and reporting.
2. Prepare monthly results, projected cashflow and all related reports.
3. Assist in compiling budgets, forecast and monitor costs.
4. Prepare monthly reconciliations of allocated accounts.
5. SAP Processing and Month end.
6. Assist with annual and mid-year financial audit.
7. Ensure compliance to Internal control.
8. Internal Audit of various departments.
9. Meet all deadlines.
10. To comply with all of the Company's SHEQ systems and policies and procedures.
11. Assist in compiling budgets, forecast and monitor costs.
12. Performing Tax statutory calculations and ensure that returns are submitted and paid timeously (VAT, EMP, Dividend Tax, Provisional tax and Income Tax Returns and Annual Returns to CIPC and Returns to Statistics SA).
13. Review payments on SAP and ABSA.
14. Co-ordinate, manage, appraise, and discipline finance staff reporting to you:
 - Creditors clerks.
15. Cash Reconciliations:
 - Perform monthly cash recon and cumulative cash recon to reconcile cash receipts with cash banked,
 - Perform monthly ACB reversals recon and cumulative ACB reversals recon to reconcile reversed receipts with reversals in general ledger,
 - Perform monthly refunds recon and cumulative refunds recon to reconcile refunds paid out with general ledger.
16. Daily reconciliation of Cash Control Sheets (Theoretical Cash) to daily bank statements from ABSA Business integrator.
17. Review internal controls of all business cycles including cash collection, receipting, processing, safe keeping and banking of cash.
18. Process GRN's on SAP,
19. Assist with month end journals and general ledger reconciliations.
20. Process asset entries and perform monthly FAR recon to general ledger.
21. Ad hoc accounting projects as required.
22. Monthly GRIR recon.

The applicant is required to have:

- B Comm qualification.
- Code B Driver's license preferred.
- 3-year related experience in Accounting or Auditing.
- Knowledge of IFRS and taxation.
- Auditing experience an added advantage.

Applicants that meet the above requirements can submit their CVs via E-mailed

to: xolani.voma@silulumanzi.com

Hand-delivered to 18 Nel Street, Mbombela, 1200 – HR Department

Applications are to be submitted by no later than Friday, the **19th of April 2024**. If you have not been contacted within 21 days of the closing date of this advertisement, please accept that your application was unsuccessful.

Silulumanzi is an equal opportunity employer and the selection of persons to fill the above post will be in terms of our Employment Equity plan.

Only successful candidates will be contacted.